

「荃灣海濱公園 - 生態海岸線導賞參觀」申請須知
“Tsuen Wan Promenade- EcoShoreline - Guided Tour”
Notes on Application

A. 年齡及人數限制

1. 參加者必須於活動舉行當日年滿 8 歲。15 歲以下的兒童必須在成人（18 歲或以上）陪同下才可參與活動。每名成人只可攜帶最多 2 名 15 歲以下兒童。
2. 每次申請參加人數（包括申請人）最多 4 名。遞交申請後，將不能更改參加人數。

B. 語言

1. 在參觀過程中，我們一般會使用廣東話作講解。

C. 惡劣天氣下活動安排

1. 如遇上雷暴警告信號影響香港島；或紅/黑色暴雨警告信號；或山泥傾瀉警告；或三號或以上熱帶氣旋警告信號，為參觀人士的安全起見。有關安排如下：
 - i. 如以上天氣警告/信號於參觀開始前 2 小時仍然生效，是次參觀將會取消。參加者無需前往會場。
 - ii. 如以上天氣警告/信號於參觀開始前一刻或於參觀進行期間生效，是次參觀將會立即停止，所有當日的活動亦會取消。參觀人士應在天氣情況容許下安全地離開參觀場地。
2. 申請人有責任在參觀前注意天氣情況，並遵守上述項目 (i) 的取消要求。除此之外，本署會發送短訊(Whatsapp)至申請人在申請中提供的手提電話號碼以通知申請人有關取消參觀的訊息。
3. 本署有權根據天氣或場地實際情況決定繼續或停止參觀活動。

D. 健康與衛生措施

應對 2019 冠狀病毒措施

1. 進入參觀場地前，所有參加者必須量度體溫。如參加者體溫超過 37.5°C，將會被拒絕入內。
2. 除獲豁免人士外*，所有市民必須使用「安心出行」流動應用程式掃描場所二維碼進入政府大樓和辦公處所。
3. 參加者必須符合「疫苗通行證」實施的相關要求，將「疫苗通行證」及／或醫學豁免證明書二維碼儲存到「安心出行」、「智方便」或「醫健通」流動應用程式，或帶備印有加密二維碼的「疫苗通行證」及／或醫學豁免證明書的紙本紀錄，以便在進場時掃描相關二維碼，

加快進場流程。由於登記程序需時，若到訪者出示的疫苗接種紀錄或豁免證明書並未顯示加密二維碼，請預早到達以免延誤參觀時間。有關政府公布的「疫苗通行證」最新接種時間表詳情可參閱 https://www.coronavirus.gov.hk/pdf/vp_t1_CHI.pdf。

4. 如發燒或有呼吸道感染病徵，參加者應取消參觀申請並不應前往參觀場地，並建議其盡快求醫。
5. 所有參加者與工作人員應在進入參觀場地前戴上口罩及使用酒精搓手液潔手，並應在整個活動中保持良好的個人衛生。
6. 避免接觸場地內的設施。觸摸共用物品及參觀完畢後請潔手。
7. 場地已加強清潔消毒措施，以減低受感染的風險。
8. 更多有關 2019 冠狀病毒病的健康資訊，請瀏覽：
https://www.coronavirus.gov.hk/chi/index.html#Health_Tips。

*豁免人士包括十二歲以下和六十五歲或以上的人士，以及使用「安心出行」有困難的殘疾人士。

一般措施

1. 參觀期間切勿飲食。
2. 請保持場地清潔，切勿亂拋垃圾或隨地吐痰。
3. 參觀期間嚴禁吸煙。
4. 參觀期間如感到不適或需要協助，請即通知在場本署職員。

E. 人身安全

1. 參加者應穿著平底鞋或運動鞋。
2. 參加者必須遵從在場本署職員指示，於指定範圍內參觀。
3. 參加者切勿奔跑、嬉戲、喧嘩或攀爬欄杆、圍欄或斜坡。
4. 參加者切勿觸碰任何機電設施。
5. 如遇火警或惡劣天氣，請保持冷靜並遵從在場本署職員指示疏散及到安全地方暫避。
6. 如參加者的行為對他人造成滋擾，本署職員有權要求相關人士立即離開。

F. 其他

1. 參加者應小心保管個人財物。
2. 本署保留取消已預定參觀的權利，並會預先通知已獲安排參觀的人士。
3. 已獲安排參觀的人士如欲取消已預約之參觀，必須最遲於參觀日期 3 個工作天前透過電郵（rw_hso@cedd.gov.hk）通知本署。如參加

者於活動當天未能出席而沒有預先通知本署，本署有權拒絕相關人士日後參與本署其他活動的申請。

個人資料收集聲明

1. 收集資料的目的

申請人於申請表或網上預約系統所提供的個人資料，只會用於處理有關人士申請是次導賞活動之用，包括在有需要時聯絡申請人。

2. 資料轉交的類別

為了執行上述的目的，你在申請表內所提供的個人資料或許會轉交其他政府決策局和部門，以及其他受本署委託的機構或僱用的代理人。

3. 查閱個人資料

根據個人資料（私隱）條例第 18 及 22 條以及附表 1 第 6 項原則，申請人有權查閱及改正其個人資料。你的查閱權利包括在繳交有關費用後，索取你在申請表或網上預約系統內所提供的個人資料的副本。

4. 查詢

有關查詢申請表或網上預約系統內所收集的個人資料，包括查閱或改正，請聯絡本署（電話：2762 5044；電郵：rwhso@cedd.gov.hk；地址：九龍何文田公主道 101 號土木工程拓展署大樓 4 樓，海港工程部）。

- 如有任何查詢，請致電 2762 5044 與本處聯絡。

For enquiries, please contact us at 2762 5044.

Notes on Application

A. Age and Number of Participants

1. Participants must be of 8 years old or above on the date of visit. Children under 15 years old will only be allowed to participate in the visit when accompanied by an adult (i.e. 18 years old or above). Each adult is allowed to bring up to 2 children below the age of 15.
2. The maximum number of participants, including the applicant, under each application is 4. The number of participants submitted in an application could not be altered upon submission.

B. Medium of Instruction

1. Normally Cantonese will be used as the medium of instruction during the visit.

C. Arrangements under Adverse Weather Conditions

1. The arrangements are as follows:
 - i. If any of the above warning/signals is issued and still be in force 2 hours before the scheduled starting time of the visit, the visit will be cancelled. The participants need not to proceed to the venue.
 - ii. If any of the above warning/signals is issued right before the commencement of or during the visit, the visit will be ceased and all activities will be called off immediately. Participants shall leave the venue safely when the weather condition permits.
2. It is the responsibility of the applicants to pay attention to the weather conditions prior to the visit and follow the cancellation requirement in (i) above. On top of that, CEDD will notify the applicants regarding the cancellation via sending Whatsapp to the mobile telephone numbers provided in their applications.
3. CEDD has the absolute right to decide to continue or cease the visit depending on weather conditions or actual situations of the venue.

D. Measures for Health and Hygiene

For Covid-19 Disease

1. Before entering the facility, all visitors should check their temperature. Any participants with temperature over 37.5°C will be denied from participation of the visit.
2. Except for exempted persons*, all members of the public will be required to use the "LeaveHomeSafe" application to scan the venue QR code before they are allowed to enter government buildings or offices.
3. All participants should comply with the requirement of the Vaccine Pass before being allowed to enter the venues. To expedite the process of admission, participants are advised to store the QR code of their COVID-19 vaccination record and/or COVID-19 Vaccination Medical Exemption Certificate in the "LeaveHomeSafe", "iAM Smart" or "eHealth" mobile app, or carry a paper copy of their COVID-19 vaccination record and/or Exemption Certificate printed with an encrypted QR code for scanning by the staff members of the venues. Participants who opt for showing their COVID-19 vaccination record or Exemption Certificate printed without an encrypted QR code are reminded to arrive earlier to avoid delaying their visits as a longer time is required for such registration. Details on the latest dosage schedule for the Vaccine Pass issued by the Government can be found at https://www.coronavirus.gov.hk/pdf/vp_t1_ENG.pdf.
4. Participants with fever or respiratory symptoms should cancel their application and should not go to the venue. They are recommended to seek medical attention immediately.
5. All participants and staff must wear face masks, clean their hands with sanitizer and maintain good personal hygiene at all times during the visit.
6. Avoid touching facilities in the venue. Perform hand hygiene after touching commonly shared items and after the visit.
7. The venue has stepped up cleaning and disinfection measures to reduce the risk of infection.
8. For more health tips against the Covid-19, please visit : https://www.coronavirus.gov.hk/eng/index.html#Health_Tips.

*Exempted persons including persons aged below 12 and aged 65 or above, and those with disabilities that render use of the application difficult.

General

1. Do not drink or eat during the visit.
2. Please keep the venue clean and do not litter or spit.
3. Smoking is not allowed.
4. If you feel unwell or need assistance during the visit, please notify CEDD staff immediately.

E. Personal Safety

1. Participants are advised to wear flat-bottom walking shoes or trainers.
2. Participants must follow the instructions of CEDD staff and stay within the designated areas throughout the visit.
3. Participants should not run, play, make noise or climb on railings, fences or slopes.
4. Participants must not touch any electromechanical facilities.
5. In case of fire or sudden bad weather, participants should keep calm and follow the instructions of CEDD staff to evacuate and/or take shelter in a safe place.
6. If the participants' behavior causes nuisance to others, CEDD staff has the right to ask the relevant participant(s) to leave the venue immediately.

F. Others

1. The participants shall take care of their personal belongings.
2. CEDD reserves the right, with advance notice given, to cancel any scheduled visit.
3. If the applicant could not attend the visit, he/she should notify CEDD at least 3 working days prior to the date of visit by e-mail to rwhso@cedd.gov.hk. If the applicant does not show up on the date of visit without prior notice, CEDD reserves the right to refuse him/her from participating in other visits to be held by the CEDD in future.

Personal Data Collection Statement

1. Purpose of Collection

The personal data provided by means of the Application Form or via web registration system will only be used for processing the application,

including contacting the applicants when necessary, for visit to Po Shan Drainage Tunnel - Landslide Sci-Tech Chamber.

2. Classes of Transferees

The personal data you provide by means of the Application Form or via web registration system may be disclosed to other government bureaux and departments, and other organisations commissioned by or agents engaged by CEDD for the purposes mentioned in paragraph 1 above.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided in the Application Form or via web registration system subject to payment of a fee.

4. Enquiries

For enquiries concerning the personal data collected by means of the Application Form or via web registration system, including the making of access and corrections, please contact us at 2762 5044 or via e-mail to rwhso@cedd.gov.hk (Address: Port Works Division, Civil Engineering Office, Civil Engineering and Development Department, 4/F, Civil Engineering and Development Building, 101 Princess Margaret Road, Homantin, Kowloon).